

KASTEL S.R.L. Via Friuli, 35/37 31020 San Vendemiano (TV) ITALIA

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## INFORMATION NOTE ON THE PROCESSING OF PERSONAL DATA

KASTEL SRL Via Friuli 35/37 - 31020 San Vendemiano (TV), email:

<u>amministrazione@kastel.it</u>, as the controller of your personal data processing (hereinafter "Data Controller"), issues this information document in compliance with the European and Italian regulations on the protection of personal data. This notice complements the browsing policy of our website, in order to explain to the User how the Data Controller will specifically process the data entered in this contact form. We therefore invite you to read our privacy policy.

**Purposes and Legal Basis of Treatment** 

KASTEL SRL will not carry out marketing activities based on information entered in this form. The Data Controller processes the personal data disclosed through this form only to respond to requests received. For example, requests for information about products or services (including sending brochures, catalogues and/or other company information material), to obtain a quote, etc. Therefore, consent is not required because this processing is necessary to respond to such requests.

## **Data Retention Period**

If information is required, the data will be processed for the time necessary to reply. If a quote is required, the data will be processed for a maximum time equal to twenty-four months from the validity period of the offer, notwithstanding further retention for the time necessary for the definition (however reached) of any disputes that may arise.

## Nature of the Provision of Data and Consequences of any Refusal

The provision of data is strictly related to the use of the contact form and is therefore necessary to forward the request for information. As a matter of fact, failure to communicate in this way makes it impossible to provide the information required.

Scope of Data Disclosure and Categories of Recipients

The Data Controller will not disclose the data, which will be transferred exclusively to internal figures authorized to process the data according to their respective duties. The same applies to professionals, service companies and public or private entities, even as a result of inspections and checks. These recipients, if they are required to process data on behalf of the Data Controller, will be appointed data processors under a specific contract or another legal act.

Transfer of Data to a Third Country and/or an International Organization

Your personal data will not be transferred to any third country outside the EU or to international organizations.

**Rights of Data Subjects** 

The Data Subject has the right to ask the Data Controller to access his/her personal data and rectify them where inaccurate, delete them or limit their processing if the necessary conditions are met, and to obtain their portability. To exercise their rights, the Data Subjects can use the form available here <a href="https://www.garanteprivacy.it/web/guest/home/docweb/-/docweb-display/docweb/1089924">https://www.garanteprivacy.it/web/guest/home/docweb/-/docweb-display/docweb/1089924</a> and forward it to the Data Controller at the following address: <a href="mailto:amministrazione@kastel.it">amministrazione@kastel.it</a>. Data Subjects also have the right to lodge a complaint with the relevant supervisory authority, the Garante per la protezione dei dati personali (The Italian Data Protection Authority www.garanteprivacy.it).